



## **NORTH WEST (OUTER) AREA COMMITTEE**

---

Meeting to be held in the New Parish Centre at St Margaret's Church, Church Lane/Hall Park Avenue, Horsforth, Leeds 18 on  
Monday, 14th December, 2009 at 2.00 pm

---

### **MEMBERSHIP**

#### **Councillors**

B Anderson - Adel and Wharfedale;  
S Andrew - Guiseley and Rawdon;  
J Bale - Guiseley and Rawdon;  
A Barker - Horsforth;  
C Campbell - Otley and Yeadon;  
J L Carter - Adel and Wharfedale;  
B Cleasby - Horsforth;  
R Downes - Otley and Yeadon;  
C Fox - Adel and Wharfedale;  
G Kirkland - Otley and Yeadon;  
G Latty - Guiseley and Rawdon;  
C Townsley (Chair) - Horsforth;

---

**Agenda compiled by:  
Stuart Robinson  
Governance Services  
Civic Hall  
LEEDS, LS1 1UR  
Tel: 24 74360**

**Acting W N W Area Manager:  
Steve Crocker  
Tel: 395 2836**

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>NORTHWEST LEEDS COUNTRY PARK AND GREEN GATEWAYS INITIATIVE</b></p> <p>To consider a report of Parks and Countryside providing information on how the Northwest Leeds Country Park and Green Gateways (NWLCP &amp; GG) can be developed and the revenue implications.</p> <p><b>Additional Information – Appendix 3, Job Description</b></p>	1 - 6
11			<p><b>REPORTING HEALTH AND ENVIRONMENTAL ACTION SERVICE ACTIVITIES TO THE AREA</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods providing an overview of the production of a Health and Environmental Action Service report to Area Committees and seeking feedback on the content of the document,</p> <p><b>Additional Information – HEAS Activity Report</b></p>	7 - 26

# Agenda Item 9

## APPENDIX 3

### JOB DESCRIPTION LEARNING AND LEISURE DEPARTMENT

**DIVISION - PARKS AND COUNTRYSIDE**

**SECTION - PARKS AND COUNTRYSIDE MANAGEMENT NORTH WEST**

<b>POST TITLE</b>	<b>POST REFERENCE NUMBER</b>	<b>GRADE</b>
Northwest Leeds Country Park Officer		SO2

**POST(S) TO WHICH RESPONSIBLE**

Senior Area Manager

**POST(S) FOR WHICH RESPONSIBLE**

None

**PURPOSE OF JOB**

To carry out the City Council's functions of providing environmental education, conservation, interpretation and community involvement within the Northwest Leeds Country Park.

**RESPONSIBILITIES**

1. To publicise and promote public rights of way, open access land, common land and designated nature conservation sites
2. Dealing with enquiries about public rights of way, open access land and nature conservation issues
3. In partnership negotiate and enter into agreements relating to path and open access land improvements
4. To liaise with schools, colleges and interest groups to fully utilise the educational value of public rights of way and open access land
5. To develop, promote and co-ordinate local groups and volunteers in the care and enhancement of the parks, green spaces and more general countryside of Leeds.
6. To work with Area Managers and other staff within the Parks & Countryside service to achieve major operational works.
7. To co-ordinate and implement minor maintenance works on PROW, open access land and designated sites
8. Creating partnerships with local communities and user groups particularly targeting social inclusion issues and to encourage under represented community groups to visit the wider countryside for recreation

9. Monitor restrictions across open access land and advise the public and landowners as appropriate.
10. To implement site management plans and securing additional external funding for the Northwest Leeds Country Park & Green Gateways
11. To Keep up to date with the legislation including public rights of way, open access land and nature conservation
12. To assist with the implementation of policies and strategies
13. Report writing functions including producing an annual report
14. To contribute, develop and comply with the operational, quality and managerial systems of the Division such as: Best Value; International Standards Organisation 9002 (ISO9002); Investors in People (IIP); Eco Management Audit System (EMAS); European Foundation for Quality Management (EFQM).
15. To comply with and ensure staff, volunteers, children, young people and community groups etc comply with the Health and Safety and Equal Opportunities policies of the City Council and legislation regarding employment conditions, Disability Discrimination Act and data protection.
16. To undertake any other duties commensurate with the post and grade.
17. To liaise with all Officers, Members, bodies and individuals in order to achieve objectives set out in relevant strategies and plans.
18. To represent the Division at City Council meetings, steering groups, working parties and at public meetings and to represent the Authority as regards ranger service matters as may be required.

### **RELATIONSHIPS**

The post holder will be required to maintain effective working relationships with Members and staff at all levels in the Parks & Countryside Division, Learning and Leisure Department, other Departments of the City Council, public bodies, private landowners and the public.

### **PHYSICAL CONDITIONS**

The post will be based at Farnley Hall in the Leeds 12 area.

### **SOCIAL CONDITIONS**

Annual Leave: 20 days minimum (plus 5 days April following 5 years service), plus 11 statutory holidays, pro rata for part time working.

Hours: 37 hours per week

**ECONOMIC CONDITIONS**

Grade: SO1

Conditions of Service: The NJC 'National Agreement on Pay and Conditions of Service' for Local Government Services as adopted or amended by the City Council. Occasional evening meetings and weekend working for which time off in lieu will only be given.

**PROSPECTS****Promotion**

The postholder is eligible to apply for other posts in the Learning and Leisure Department and throughout the authority. All posts are advertised in the "Vacancies" bulletin, which is available to all staff.

**Training**

All staff are expected to maintain a current awareness of professional, managerial and service issues) and to be responsible for their own development.

Opportunities for further training and development will be made available to all staff.

**QUALIFICATIONS**

See Specification

**Job Description Prepared / Reviewed by: J. Smyth / D. Louis**

**Date:13/9/05**

**Job Description Approved by**

**Date:**

## EMPLOYEE SPECIFICATION

Detailed below are the types of skills, experience and knowledge that are required of applicants applying for the post. The 'Essential Requirements' indicate the minimum requirements, and applicants lacking these attributes will not be considered for the post. The points detailed under 'Desirable Requirements' are additional attributes to enable the applicant to perform the position more effectively or with little or no training. They are not essential, but may be used to distinguish between acceptable candidates.

SKILLS			
Ability to communicate effectively with a wide range of people.	*		A/I
Ability to interpret maps & plans	*		A/I/T
Ability to provide technical support	*		A/I
Ability to organise time effectively	*		A/I
Ability to work on your own and as part of a team	*		A/I
Ability to write clear and concise reports	*		A/I
Ability to write management plans	*		A/I
Ability to demonstrate good IT skills (word processing; spreadsheets; database)		*	A/I
Ability to negotiate and have diplomacy skills	*		A/I
Ability to keep accurate records	*		A/I
Ability to work to deadlines	*		A/I
Ability to undertake site visits	*		A/I
Ability to negotiate rough terrain	*		A/I
Ability to use geographical information systems		*	A/I
Budget and financial control skills including monitoring and claim procedures	*		A/I
Ability to undertake environmental education	*		A/I

KNOWLEDGE/QUALIFICATIONS			
A degree or equivalent in conservation, environmental or countryside management		*	A/I
Knowledge (familiarity) of major habitat/ vegetation types and appreciation of the issues concerning their conservation.	*		A/I
Knowledge (good understanding) of the roles and responsibilities of local authorities, particularly with regards to access management and nature conservation.	*		
Full, clean driving licence to be able to undertake remote site visits	*		A/I
Knowledge of office procedures		*	
Knowledge of the planning process		*	A/I
			A/I

EXPERIENCE			
3 years work experience in environmental education or countryside			

management or nature conservation	*		A/I
Experience of organising management of sites for recreation and nature conservation	*		A/I A/I
Experience of organising work using contractors		*	
Experience of dealing with individuals and organisations within the public, NGO and commercial sectors.		*	A/I A/I
Experience of undertaking minor maintenance works, survey and fieldwork.	*		A/I
Experience of working with volunteers, children, young people and community groups	*		A/I A/I
Experience of writing press releases and dealing with the media		*	A/I
Experience of public speaking	*		A/I
Experience in producing interpretative material		*	A/I
Experience of agri-environment schemes		*	A/I
Experience of working with farmers and landowners	*		A/I
Experience of working with underrepresented communities	*		A/I
Understanding of wider countryside issues and legislation			
Experience of lone working	*		

BEHAVIOURAL AND OTHER RELATED CHARACTERISTICS	Ess	Des	MOA
Willing to abide by the Council's Equal Opportunities Policy in the duties of the post, and as an employee of the Council.	*		A/I
Willing to carry out all duties having regard to an employee's responsibility under the Council's Health and Safety Policies	*		A/I

METHOD OF ASSESSMENT(MOA)	A = Application Form
	T = Test
	I = Interview
	C = Certificate

This page is intentionally left blank



Our Health and Environmental Action Service is part of Environmental Services and is responsible for a diverse range of functions including enforcement of over 100 Acts of Parliament, extensive private sector housing regeneration with programmes, adaptations to private sector homes, food safety and health & safety in commercial premises, pollution control of air, land and water, HMO licensing, and regulation of the private rented sector to name but a few. The aim of this report is to give a flavour of the services we offer and the demand for those services as well as the outcomes we achieve which contribute to the local strategic partnerships vision for Leeds.

The service is divided into 3 sections with the broad responsibilities listed below.

### Pollution Control & Housing

- Housing regeneration – group repair, empty homes and home assistance loans
- Housing regulation – HMO and selective licensing, landlord accreditation and the condition of private rented homes
- Pollution control – noise and air pollution, permitted commercial processes, landfill site monitoring.
- Aids & adaptations to the homes of people with disabilities

### Commercial & Business Support

- Food Safety - food premises inspections, scores on the doors and healthy eating interventions
- Infectious disease control
- Health & safety in the workplace
- Affordable warmth - home energy efficiency improvements, health through warmth and fuel poverty initiatives
- Pest control

### Parking & Environmental Action

- Parking
- Highways & Environmental Enforcement (HEE) – fly tipping, highways issues, waste carrying
- Environmental Action Team's (EAT) \* 3 – littering, drainage, dog fouling, waste storage, graffiti

### Scope of the report

To facilitate service delivery each of the above sections are organised into teams. It is the activity of these teams which forms the basis for the presentation of information in this report. However to make the information more user friendly, headings and groupings in the report contain a blend of outputs from different teams and where possible have been aligned to strategic themes rather than the HEAS organisational structure.

Only work areas managed using the Caps Uniform IT system are included. This is of particular relevance to the HEE team as some of their work areas don't use Uniform e.g. the dog warden service, and Parking who don't use Uniform at all.

Its also worth noting that whilst a significant proportion of service requests are in effect 'complaints' the definition is much wider than that and includes requests for: advice, registrations, licences, training, planning consultations, scientific surveys, sampling as well as pro-active inspections and stop and search interventions and others.

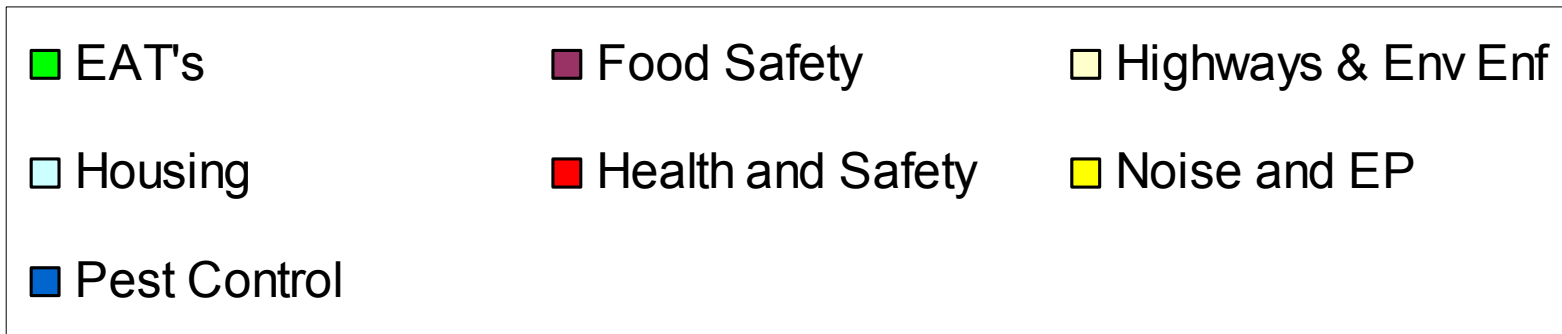
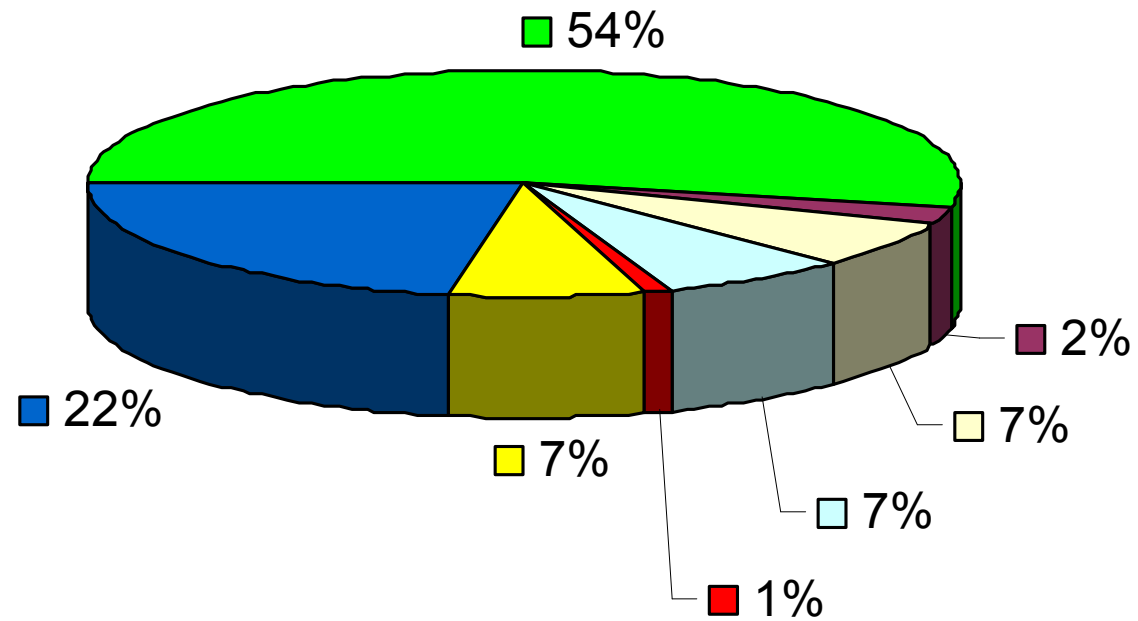
This first table shows the requests for service made to all teams and reflects the level of demand for our services by the public, other departments and external agencies. The chart below summarises the table.

## Service Requests Q2 2009-10

Table 1

TEAM	City	EIE	EINE	EONE	SIS	SOE	SOS	WINW	WIW	WONW	WOW	Total
Landlord Accreditation	4	18	3	0	10	0	1	23	4	2	3	68
EAST EAT	0	1744	841	483	0	0	0	0	0	0	0	3068
Food Safety	55	42	44	22	97	43	23	42	20	43	32	463
Highways and Environmental Enforcement	939	80	35	11	38	33	7	55	19	66	7	1290
H.M.O. Team	21	9	15	3	15	4	1	629	6	2	1	706
Health and Safety	18	18	7	5	61	15	56	17	18	17	10	242
Air Pollution	14	5	6	2	19	6	35	0	0	19	15	121
Commercial noise and Environmental Protection	301	90	81	56	180	66	215	74	54	137	103	1357
Pest Control	51	587	556	380	367	472	364	448	249	399	373	4246
Private Rented Sector Housing	23	143	33	17	275	18	17	115	35	24	18	718
SOUTH EAT	0	0	0	0	1479	749	752	0	0	0	0	2980
WEST EAT	0	0	0	0	0	0	0	1952	818	682	701	4153
<b>Totals</b>	<b>1426</b>	<b>2736</b>	<b>1621</b>	<b>979</b>	<b>2541</b>	<b>1406</b>	<b>1471</b>	<b>3355</b>	<b>1223</b>	<b>1391</b>	<b>1263</b>	<b>19412</b>

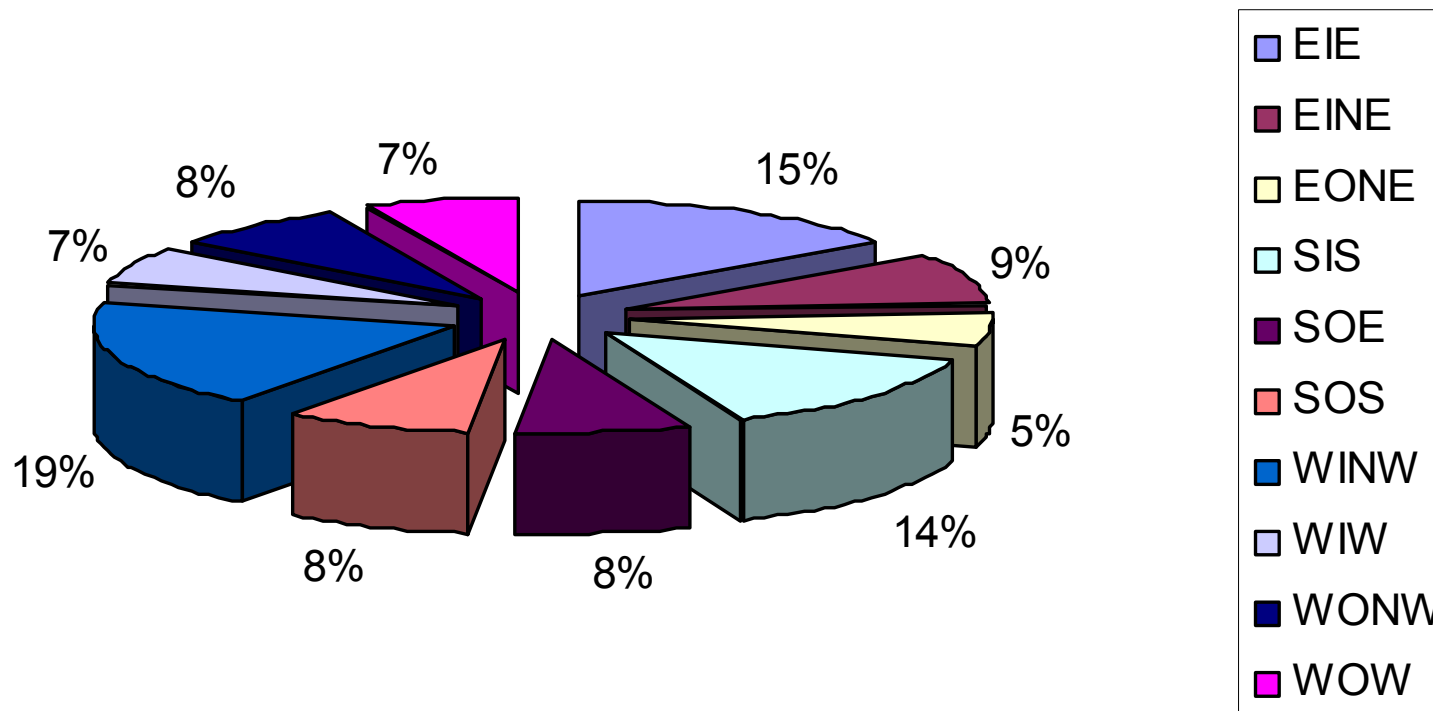
## Service requests Q2 2009-10



## Service requests by area committee Q2 2009-10

Table 2

TEAM	City	EIE	EINE	EONE	SIS	SOE	SOS	WINW	WIW	WONW	WOW	Total
Totals	1458	2754	1637	980	2545	1425	1479	3367	1224	1396	1265	19530



## Environment

- ***Cleaner, greener and more attractive neighbourhoods through effective environmental management and changed behaviours.***

The Environmental Action teams (EAT's) provide a high profile rapid response to Environmental issues. Officers are based locally to one of the 3 wedges which they service. They respond to requests from members of the public, receiving an average of 80 per working day. They also carry out high visibility patrolling for litter, waste and other street scene issues. All the work which they carry out contributes to providing a cleaner greener environment and in supporting thriving communities.

Domestic noise nuisance is the most requested service followed by domestic and commercial waste issues. A range of powers exist including seizing noise making equipment , serving Fixed Penalty and other notices and taking prosecutions.

The street scene of the City is continually improving by the actions taken by the Teams in relation to flytipping, flyering, illegal advertising and obstructions. Officers are active in all Operation Champions and Action days providing an important link with other agencies. They also carry out education in schools.

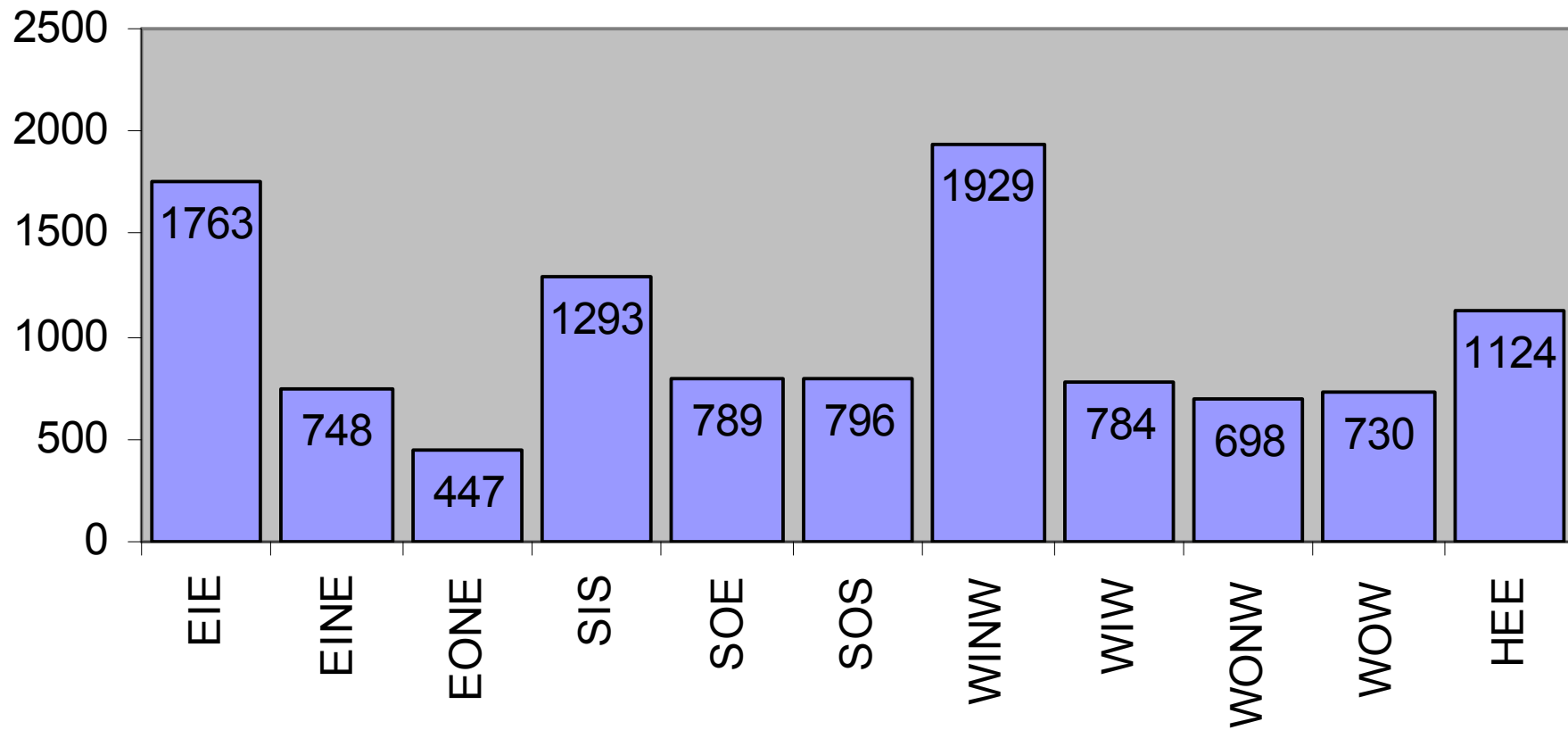
Commercial noise and some aspects of water, air and land pollution are dealt with by HEAS including emissions from landfill sites. We are statutory consultees on Noise and Public Order issues, under the Licensing Act 2003 in relation to commercial licensed premises. We also provide a 'consultancy' service for a range of agencies requiring advice/comments regarding planning applications.

## EAT's service requests by job type Q2 2009-10

Table 3

Count of Job	Area											Total
Job	EIE	EINE	EONE	HEE	SIS	SOE	SOS	WINW	WIW	WONW	WOW	Total
Bonfires	18	11	14	1	20	19	38	18	16	21	21	197
Commercial waste	73	22	31	35	156	19	29	46	24	51	16	502
Domestic waste	142	67	13	5	173	30	50	394	80	46	50	1050
Drainage	95	36	31	0	36	81	64	61	40	74	54	572
Flyers	4	0	0	7	25	3	0	14	0	0	0	53
Flytipping	137	56	30	199	150	58	110	101	51	34	54	980
Highways	48	31	42	225	29	35	31	47	31	53	47	619
Housing	73	19	12	0	55	23	13	32	23	20	10	280
Litter	51	13	13	147	160	51	26	55	19	24	35	594
Noise	732	281	134	0	294	247	278	837	338	263	306	3710
Nuisance	27	16	14	1	10	13	18	20	23	18	19	179
Odour	13	5	2	0	10	13	13	7	7	8	8	86
Overgrown vegetation	65	125	84	1	80	115	67	61	44	48	52	742
Rodents	28	12	2	0	27	45	10	22	15	6	23	190
Vehicle	6	0	7	503	5	2	5	4	0	1	4	537
Waste in gardens	251	54	18	0	63	35	44	210	73	31	31	810
<b>Total</b>	<b>1763</b>	<b>748</b>	<b>447</b>	<b>1124</b>	<b>1293</b>	<b>789</b>	<b>796</b>	<b>1929</b>	<b>784</b>	<b>698</b>	<b>730</b>	<b>11101</b>

## EAT's & HEE service requests Q2 2009-10

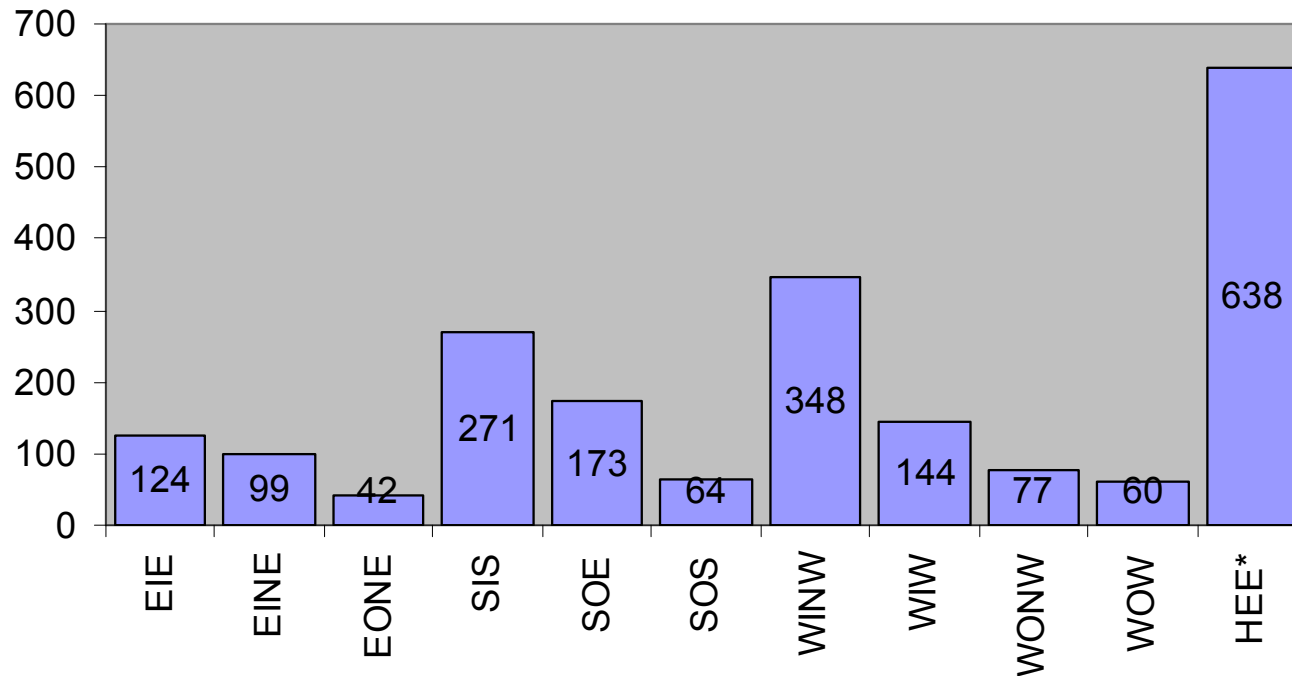


\*HEE stats only available city wide

**Table 4**  
**Enforcement notices served**

Job Group	EIE	EINE	EONE	SIS	SOE	SOS	WINW	WIW	WONW	WOW	HEE	Totals
Boarding up's	4	0	1	11	3	1	2	1	0	0	0	23
Commercial waste	14	9	8	79	11	14	40	9	18	9	514	725
Detrimental properties	1	1	1	3	0	1	0	0	1	0	2	10
Domestic waste	5	28	1	31	7	4	135	40	4	14	2	271
Drainage	16	10	1	6	7	4	17	48	26	2	0	137
Highways	8	9	22	18	30	6	13	7	9	9	32	163
Intruder alarms	0	1	3	0	2	1	0	2	4	3	0	16
Littering	38	18	3	90	27	19	83	4	5	15	88	390
Rodents	17	8	1	15	7	4	23	5	2	1	0	83
Statutory nuisance	21	15	1	18	79	10	35	28	8	7	0	222
<b>Totals</b>	<b>124</b>	<b>99</b>	<b>42</b>	<b>271</b>	<b>173</b>	<b>64</b>	<b>348</b>	<b>144</b>	<b>77</b>	<b>60</b>	<b>638</b>	<b>2040</b>

**Notices served by EAT's& HEE Q2 2009-10**

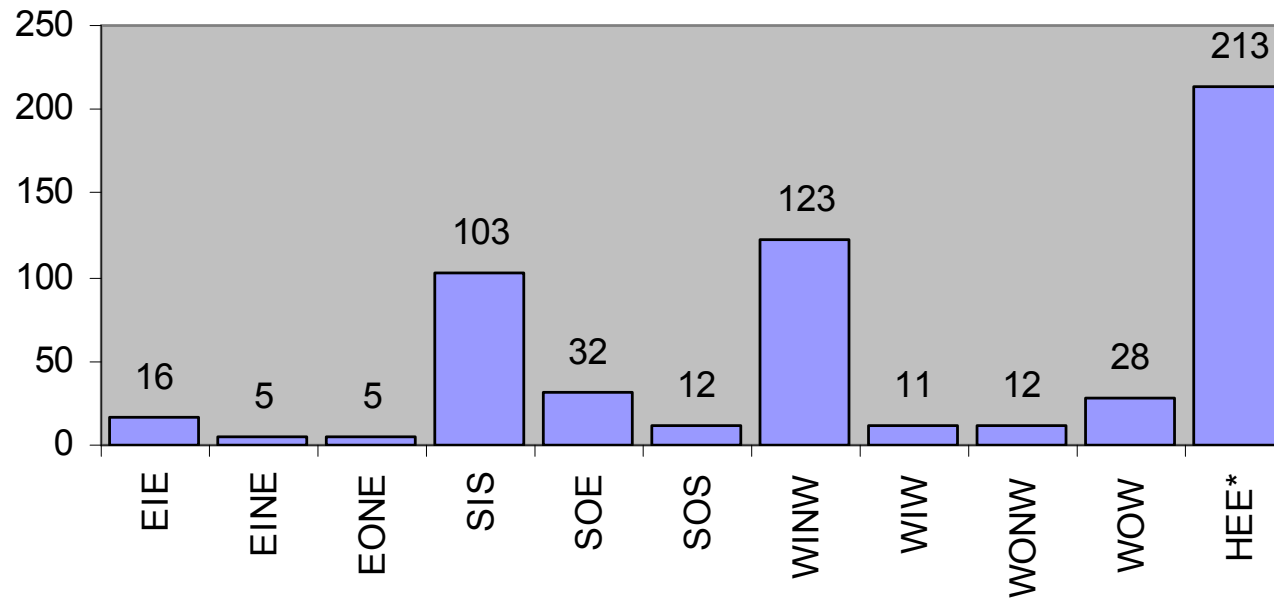




**Table 5  
FPN's  
issued:**

Job Group	EIE	EINE	EONE	SIS	SOE	SOS	WINW	WIW	WONW	WOW	HEE	Totals
Dog fouling	0	0	0	0	0	0	0	0	0	1	48	49
Domestic waste	0	0	0	0	0	0	47	1	0	1	0	49
Littering	13	4	5	93	29	11	65	9	10	25	115	379
Commercial waste	3	1	0	10	3	1	11	1	2	1	50	83
<b>Totals</b>	16	5	5	103	32	12	123	11	12	28	213	<b>560</b>

**FPN's issued by EAT's & HEE Q2 2009-10**



We operate an out of hours noise service and table 5 below shows the number of requests logged by this service. Domestic noise complaints are subsequently dealt with by the EAT's and this significant workload is reflected in the overall service requests made to each EAT in table 1.

**Table 6**

OOH Noise Request Type	City	EIE	EINE	EONE	SIS	SOE	SOS	WINW	WIW	WONW	WOW	Total
Alarm	7	6	9	9	1	6	7	41	6	9	7	108
Commercial/Leisure	16	2	4	4	9	2	2	2	1	4	2	48
Domestic	68	345	129	45	273	101	98	338	169	110	118	1794
Traffic	1	1	0	0	2	1	0	1	1	1	4	12
Licensed Premises	8	9	10	14	30	4	14	6	4	11	15	125
<b>Totals</b>	93	363	152	72	315	114	121	388	181	135	146	<b>2080</b>

Commercial premises	Q2
Licensing Applications	93
Process inspections	30

**Table 7** - HEAS are consulted on applications for entertainment & refreshment (including alcohol) licences. We also inspect premises whose activities if not properly controlled could cause pollution to land, air and water

Landfill site monitoring	Annual visits
Active control system sites	260
Volatile sites	125
Ex Environment Agency sites- active	177
Ex Environment Agency sites - dormant	187
Raw water analysis	46
Total	<b>795</b>

**Table 8** - Within the Leeds area we have over 300 disused landfill sites. These can generate methane and produce toxic leachates which can contaminate ground water. As such we have a programme of monitoring to ensure these pollutants don't give rise to environmental problems.

**Other Strategic objectives these service areas contribute to:**

*Health & wellbeing, Thriving communities, Harmonious communities*

## Health & Wellbeing

- *Reduce health inequalities through the promotion of healthy life choices and improved access to services;*
- *Improve quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect;*
- *Enhancing safety and support for vulnerable people through preventative and protective action to minimise risks and maximise wellbeing.*

### Adaptations

The aims of the Adaptations Agency are to remove barriers and improve quality of life, health and independence for disabled people in Leeds by working with service users, RSLs, ALMOs and contractors to ensure that people in housing of all tenures have homes which meet their needs. This can be achieved by consulting disabled people and identifying with them the housing options, including re-housing and/or adaptations, which are most appropriate for particular circumstances. Many of the works provided, such as grab rails, handrails, ramps, showers and lifts make a major contribution to a reduction in falls, especially by older people.

DFG budget 2009-10 = £10.0 million

Total spend up to the end of Q2 = £3.6 million (spend can exceed budget due to carryover and future commitments)

**Table 9**

Adaptations Q2	EIE	EINE	EONE	SIS	SOE	SOS	WINW	WIW	WONW	WOW	Total
<b>Completed</b>	75	59	30	89	77	66	40	46	23	50	555

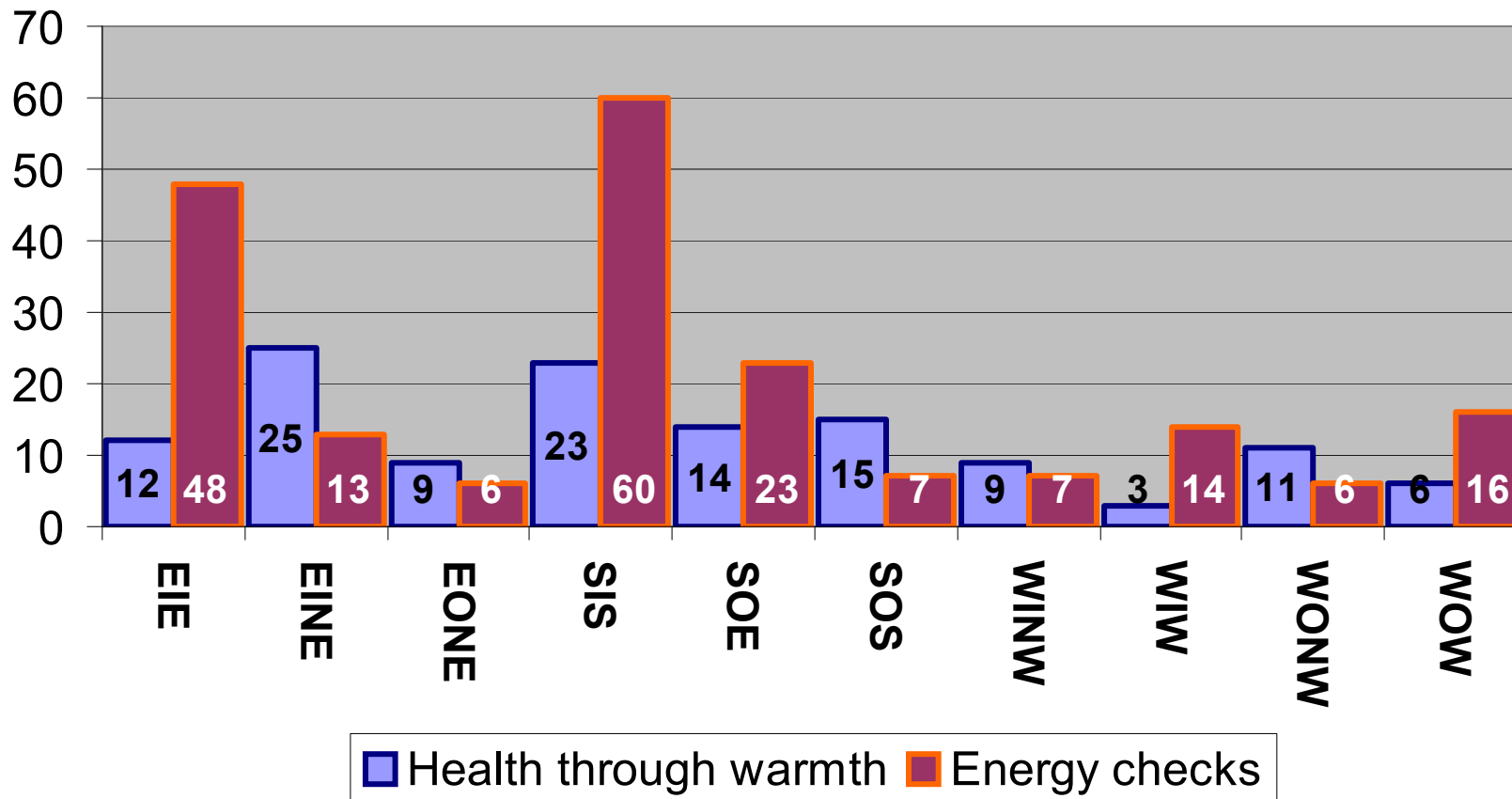
### Home Energy efficiency

Our Fuel savers team provide a One Stop Energy Advice Service to facilitate household or landlord energy efficiency improvement. This comprises fuel poverty initiatives, carbon dioxide and other green house gas emissions reductions in and from Leeds homes, Health Through Warmth (HTW) referrals and the promotion of grant take up from energy providers.

HTW operates through locally based partnerships which seek to help vulnerable people whose health is adversely affected by cold, damp living conditions such as those with cardio vascular and respiratory diseases. This is achieved by installing energy efficiency and heating measures, along with the provision of related advice and information. Clients are referred by health and other key community workers who

have attended locally based awareness sessions offered by HTW. Vulnerable people are often the least likely to seek assistance but by linking up with existing community workers they can be more easily identified enabling practical help and advice to be provided. In Q2 of 2009-10 there were 61 health through warmth referrals and 146 energy checks.

## Energy efficiency interventions Q2 2009-10



## Food safety & disease control

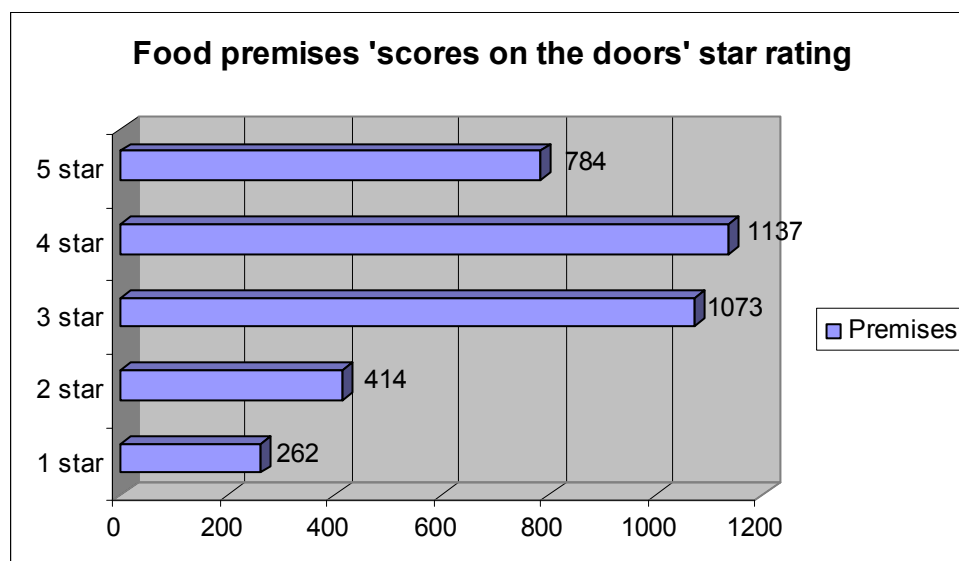
Our aim is to ensure that all food produced, prepared or sold in Leeds is safe to eat and will not cause ill health. Consequently 100% of all high risk premises (A-C) are inspected every? This is resource intensive and is only sustainable with the assistance of external contractors. However the priority is supplemented by a portfolio of activity to encourage businesses to raise food hygiene standards including low risk premises project, continuing well publicised enforcement, business contact, and using “scores on the doors” to inform consumers of food business hygiene performance.

The monitoring and reporting of infectious disease notifications in the city provides essential information to aid disease control, equally important is the work done in investigating particular cases of gastrointestinal illness which may indicate problems with the food or water supply to the City. Detection of other sources of gastrointestinal illness is afforded by the food and water sampling programmes. The Animal Health function concerns itself with enforcement of disease control and welfare provisions of the food animals at farms, livestock markets and during transit. Much of this work is driven and part funded by DEFRA whose Framework document drives the standards and priorities of this service.

**Table 10**

Function	City	EIE	EINE	EONE	SIS	SOE	SOS	WINW	WIW	WONW	WOW	Total
Food inspections	61	87	78	40	216	62	72	98	72	154	115	<b>1055</b>
Animal Health visits	4	0	1	27	1	12	13	3	3	12	19	<b>98</b>
Food samples taken	N/A	57	45	135	124	103	109	74	44	192	70	<b>953</b>

**Food premises 'scores on the doors' star rating**



The scheme displays a star rating for food businesses based on a food hygiene inspection. Ratings awarded range from 5 stars for excellent to 0 stars for very poor. Businesses selling or producing low risk food are not included in the scheme. Although it is voluntary for food businesses to display the award all ratings can be viewed on the internet at:

<http://www.scoresonthedoors.org.uk>

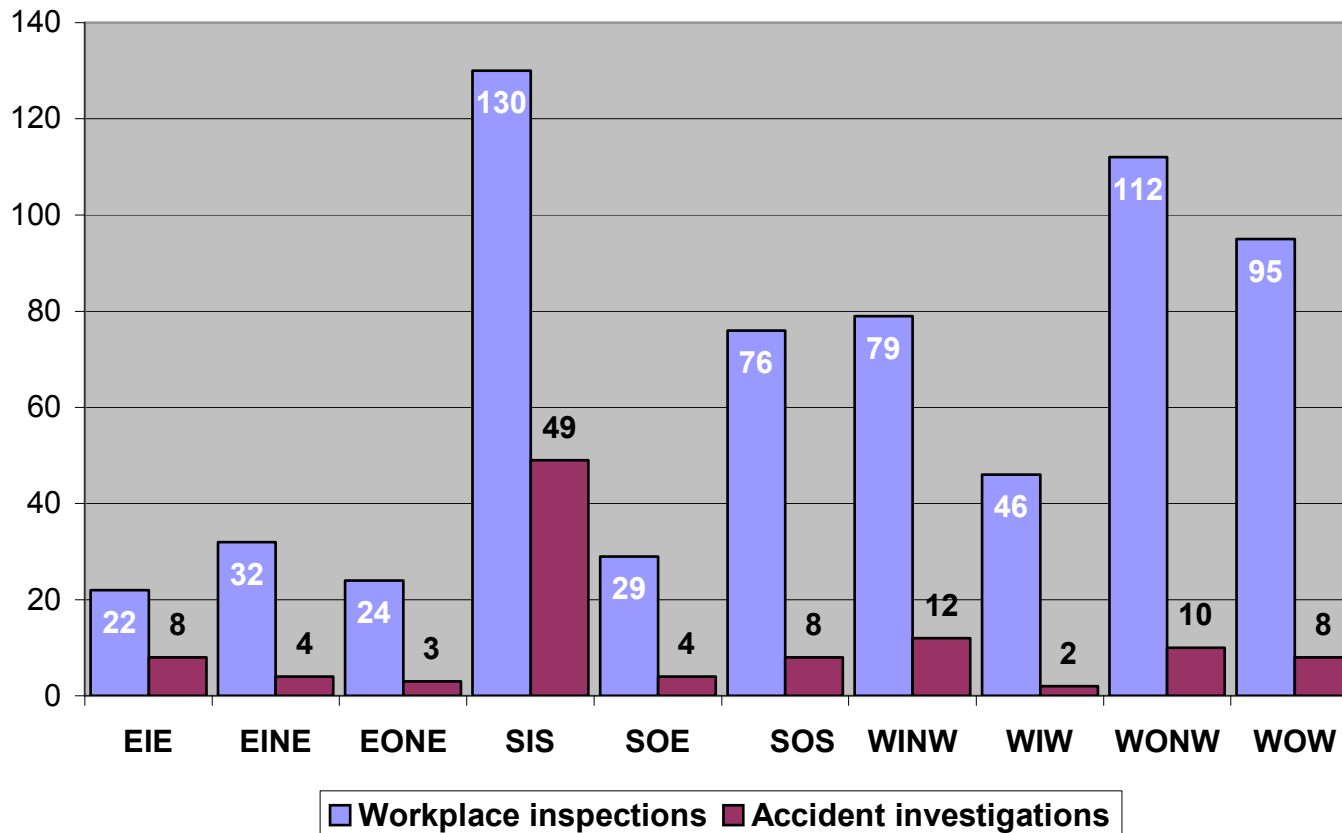
So far 3,670 premises have been rated

## Health & Safety

The purpose of the service is to protect people's health and safety by ensuring risks in the changing workplace are properly controlled.

The service operates in parallel and in partnership with the Health and Safety Executive, we are both accountable through the Health and Safety Commission to the Department of Work and Pensions. The service's accountability falls broadly into two areas. Firstly, that we comply with mandatory requirements for enforcing authorities in order to meet statutory obligations under the Health and Safety at Work etc Act 1974 which describe the way in which services within local authorities must be set up, resourced and managed to deliver the services for which they are responsible. Secondly, that the activities undertaken by local authorities as enforcing authorities is aligned with the nationally established programmes, strategies and work plans.

**Health & Safety Q2 2009-10**



## Housing regulation

Includes management and promotion of the Leeds Landlords' Accreditation Scheme, enforcement of Housing Act powers and controls over Houses in Multiple Occupation (HMOs) which can present higher risks to the occupants for example in terms of fire safety. Major changes introduced in the Housing Act include the introduction of licensing of all HMOs, selective licensing in areas of low demand or with severe ASB issues and generally addressing poor housing conditions which are known to have an adverse impact on health.

**Table 11**

Function	EIE	EINE	EONE	SIS	SOE	SOS	WINW	WIW	WONW	WOW	Total
All homes inspected	78	29	9	49	12	4	339	20	8	7	<b>555</b>
HMO licenses issued (running total)	-	-	-	-	-	-	-	-	-	-	<b>2985</b>
HMO licenses revoked (this quarter)	-	-	-	-	-	-	-	-	-	-	<b>161</b>
Currently licensed HMO's	-	-	-	-	-	-	-	-	-	-	<b>2824</b>

**Table 12**

Function (cumulative)	Number
Applications for licenses in the selective licensing area (EIE)	<b>342</b>
Accredited bed spaces	<b>19394</b>
Accredited landlords	<b>468</b>

Most of our housing regulation work is to identify and remove category 1 hazards from properties and where possible encourage owners to bring their properties up to the decent homes standard. As such we are more active in areas with high numbers of pre 1919 properties and Houses in Multiple Occupation. The latter being particularly abundant in the Headingley area, which is reflected in table 9 above.

There are now over 18,000 accredited bed spaces in Leeds and 433 landlords are members of our accreditation scheme, The aims of the scheme are to encourage, acknowledge and actively promote good standards of privately rented accommodation and to assist landlords and tenants to undertake their respective responsibilities to each other.

## Thriving neighbourhoods

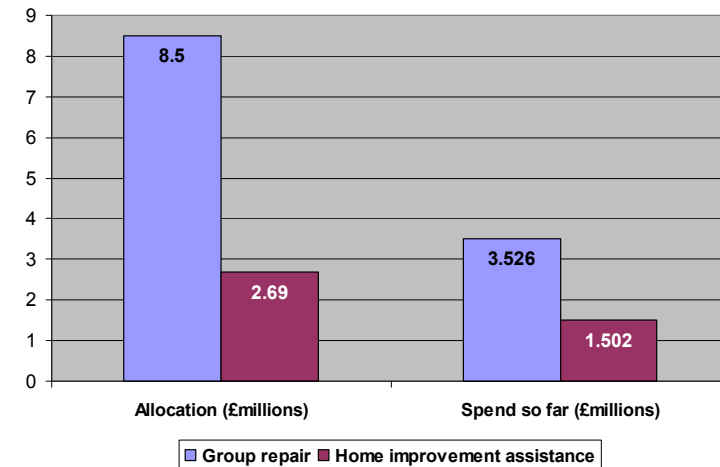
- *Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities’.*

Housing regeneration funds are allocated on a 3 year cycle by the regional housing board. We have invested heavily in group repair schemes having just completed the final phase of a 12 year programme in the Burley lodges which improved 600 properties. Phase 6 of the Beeston Hill scheme has recently started which will add to the 550 properties that have already been improved. A study is currently being undertaken into the feasibility of group repair in the East End Park/Cross Green area of Leeds. Whilst group repair is our biggest budget commitment other regeneration initiatives include the provision of home improvement assistance loans and Care & Repair grants.

A wide range of powers to support regeneration are used, including action on empty properties, compulsory purchase, declaration of clearance areas, overcrowding controls in areas with the worse housing conditions.

**Table 13**

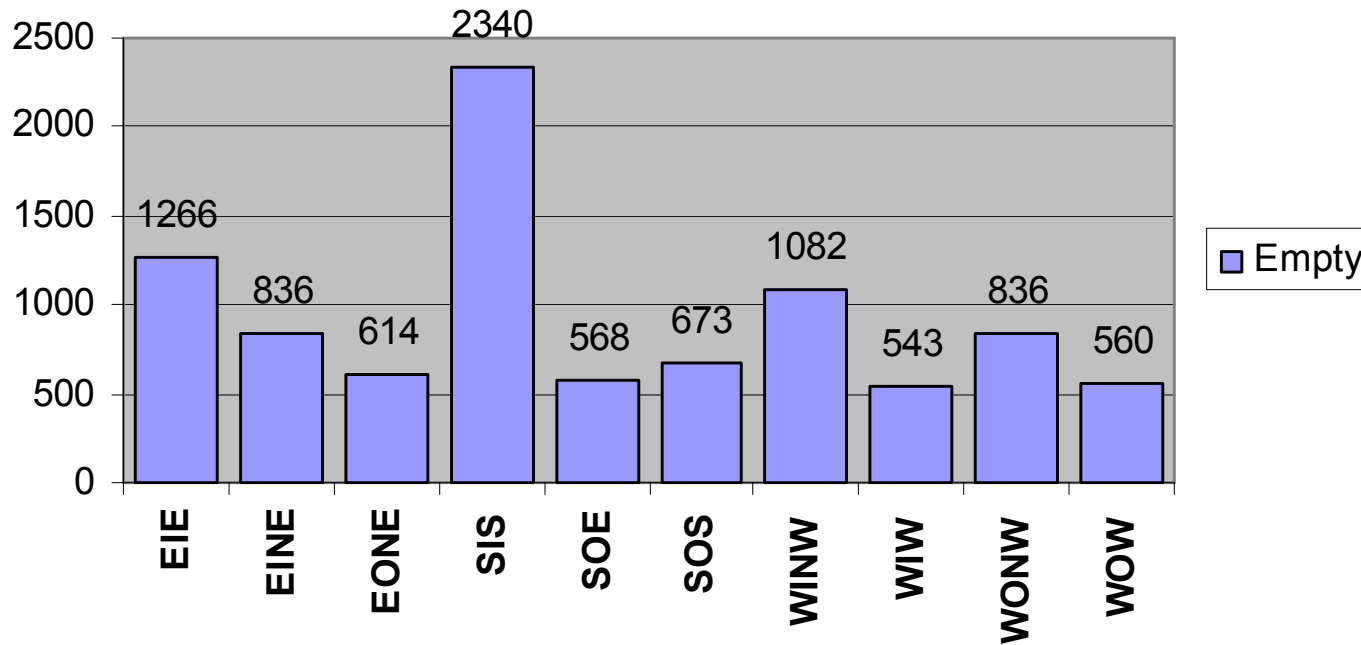
RHB 3 year programme	Allocation (£millions)	Spend so far (£millions)	Properties improved
<b>Group repair</b>	8.5	3.526	82
<b>Home improvement assistance</b>	2.69	1.502	591
<b>Total</b>	<b>11.19</b>	<b>5.028</b>	<b>672</b>





At the end of Q2 2009-10 there were 9318 properties of all tenures that have been stood empty for longer than 6 months. As can be seen in the graph below SIS area has the highest concentration with 2340 empty properties. This is largely due to the relatively high number of recently built city centre living apartments that remain either unsold or unlet.

### Properties empty for > 6months Q2 2009-10



Other Strategic objectives these service areas contribute to:

**Health & wellbeing**

## Key performance indicators we are responsible for:

National Indicator	Date in which 2008/09 comparative data will be available
<b>NI 182</b> - Satisfaction with regulatory services	Available now
<b>NI 184</b> - Food premises which are broadly compliant	December 2009
<b>NI 187</b> - Proportion of people unable to adequately heat their homes	Available now
<b>NI 195</b> - Improved street and environmental cleanliness - litter, detritus, graffiti and fly posting	Available now
<b>NI 196</b> - Improved street and environmental cleanliness - fly tipping	Available now

## We contribute to:

- NI 5** Overall/general satisfaction with local area
- NI 12** Refused and deferred Houses in Multiple Occupation (HMO) license applications leading to immigration enforcement activity
- NI 14** Avoidable contact: The average number, of customer contacts per received customer request
- NI 17** Perceptions of anti-social behaviour
- NI 21** Dealing with local concerns about anti-social behaviour and crime by the local council and police
- NI 49** Number of primary fires and related fatalities and non-fatal casualties, excluding precautionary checks
- NI 119** Self-reported measure of people's overall health and wellbeing
- NI 138** Satisfaction of people over 65 with both home and neighbourhood
- NI 139** People over 65 who say that they receive the information, assistance and support needed to exercise choice and control to live independently
- NI 141** Number of vulnerable people achieving independent living
- NI 154** Net additional homes provided
- NI 185** CO<sub>2</sub> reduction from Local Authority operations
- NI 186** Per capita CO<sub>2</sub> emissions in the LA area
- NI 188** Adapting to climate change

## Public Service Agreements and Departmental strategic objectives that we contribute to:

PSA or DSO
PSA 12 Improve the health and well-being of children and young people
PSA 14 Increase the number of children and young people on the path to success
PSA 15 Address the disadvantage that individuals experience because of their gender, race, disability, age, sexual orientation, religion or belief.
PSA 17 Tackle poverty and promote greater independence and well-being in later life
PSA 18 Promote better health and well-being for all
PSA 20 Increase long term housing supply and affordability
PSA 23 Make communities safer
PSA 28 Secure a healthy natural environment for today and the future
BERR DSO Ensure all departments and agencies deliver better regulation for the private, public and third sectors
CLG DSO Improve the supply, environmental performance and quality of housing that is more responsive to the needs of individuals, communities and the economy
CLG DSO Build prosperous communities by improving the economic performance of cities, sub-regions and local areas, promoting regeneration and tackling deprivation
Defra DSO: Climate change tackled internationally; and through domestic action to reduce greenhouse gas emissions
Defra DSO A healthy, resilient, productive and diverse natural environment
DfT DSO To sustain economic growth and improved productivity through reliable and efficient transport networks
DH DSO Ensure better health and well-being for all
HO DSO Help people feel secure in their homes and local communities

This page is intentionally left blank